
TAC is committed to equity and inclusion and welcomes applications from diverse cultural and geographic communities within the City of Toronto. Specific equity measures or targeted programs are in place to ensure full access and participation by Indigenous artists, artists of colour, artists who are Deaf, have disabilities or are living with mental illness, artists who self-identify as 2SLGBTQIAP, newcomer and refugee artists, young and emerging artists and artists working outside the downtown core. Learn more about what we are doing to make TAC more accessible and inclusive in our recently adopted [Equity Framework](#)

Purpose

Toronto Arts Council is partnering with Toronto History Museums and Evergreen Brick Works on an initiative intended to create opportunities for Toronto artists to animate selected historic sites and museums within the City of Toronto located outside of the downtown core. The goals of the program are to serve as a catalyst for people to see and think about historic places differently, and to provide alternative methods of historic interpretation. This program envisions historic sites as “living museums” - vital public spaces of social interaction, where the past provides creative context for the future.

What does this program support?

The *Animating Historic Sites* program provides funding to professional artists, arts organizations and collectives working in any artistic discipline (i.e.: theatre, dance, music, visual arts, media arts, community-engaged arts, Indigenous arts, disability arts, arts education, etc) to undertake free site-specific programming or an artist residency that respond to or interprets the selected site or museum. This grant may cover up to 100% of project costs, including artist fees, equipment rental, materials, insurance and other residency and programming costs. Please note: any public programming must take place in outdoor locations or digitally for projects in 2022 due to public health and safety protocols.

You may apply in one of two categories described below. The maximum grant in each category is \$30,000:

- 1. Artist Residency:** This grant category provides artists, collectives and arts organizations the opportunity to undertake a residency at **Scarborough Museum, Montgomery’s Inn, or Evergreen Brick Works**. Grant recipients will have the opportunity to conduct artistic research, investigate the site and its exhibits and archives, explore its surrounding landscape, historical and environmental context, and engage with the local community, and create new work. Artist Residencies are designed by the applicant, in consultation with the site or museum, and are intended to provide the opportunity for artists, collectives and arts organizations to undertake artistic research, engage local communities, and create new site-responsive work in collaboration with the site or museum. Emphasis for this category is on artistic research and creation of new work. Please read the appendices for detailed site information, information on how to find out more about the museum/site and how to get feedback your proposed project.
- 2. Programming:** This grant category provides the opportunity to create and deliver free site-specific programming at **Gibson House, Montgomery’s Inn, Spadina Museum, Scarborough Museum, or Todmorden Mills**. Programming may include activities such as: exhibitions, installations, performances, screenings, community-engaged arts activities, and other arts programming. Permanent exhibitions are not eligible. Emphasis for this category is on presentation of public programming (outdoor and/or digital). Please read appendices for detailed museum information and information on how to contact the relevant museum representative to get feedback on your proposed project.

For both project categories, please note:

Budget: Administrative costs may not exceed 10% of total budget. All projects must include payment of professional artist fees. Budgets must include insurance and any additional staffing costs.

Insurance: Each of the partnering institutions has specific insurance requirements for General Commercial Liability insurance that the successful applicants must meet. Grant recipients will be required to secure, maintain and provide a Certificate of Insurance showing third party liability insurance and designating the partnering institution as an additional insured. Details are provided below in the appendices.

Partner staffing costs: The host site reserves the right to limit the in-kind services and resources (i.e.: space and staffing) it will provide for the project. Additional staffing costs may apply.

Ticketing: All projects must be free and open to the public. Partner sites and museums agree to waive admission for attendees. If ticketing is required due to contact tracing protocols, ticketing will be free and open to the public. Grant recipients must acknowledge the support of TAC and City Museum Services or Evergreen Brick Works in all printed materials and publicity related to the project.

Location: All public activities proposed for 2022 must take place outdoors and/or digitally. Indoor programming will not be considered in 2022. Site booking must be arranged well in advance with the partnering institution and is subject to availability.

TAC Accessibility grant

Projects involving Deaf artists and artists with disabilities may apply for an additional TAC grant by completing the Accessibility Expenses section of the application and including the requisite information in their budget. A TAC Accessibility grant will provide up to a maximum of \$5,000 towards accessibility costs for artists incurred during the project. Accessibility costs include but are not limited to: ASL interpretation, audio description, closed captioning, communications assistants, attendant care (including helpers for Elders), support workers and equipment rentals or other supports required to meet artists' accessibility needs).

When can the project happen?

All projects must be completed in the 2022 calendar year.

- **Artist Residency:** Scheduling research time to access the museum/historic site, its archives, exhibitions, and resources may be arranged with museum/site staff and must follow relevant public health protocols. Residency projects may include activities such as on and offsite research, artistic creation, and exhibitions, screenings, readings, demonstrations, workshops, or performances of works in progress. Grant recipients will need to coordinate with the site staff for any public presentation activities (space booking will be subject to availability). All public programming must be designed carefully with site/museum staff to align with public health protocols.
- **Programming:** Duration of programming will depend on the scale of the proposed activities and the capacity/availability of the museum. A creation and presentation schedule will need to be developed in consultation with the museum staff. Scheduling options will vary, depending on the museum and its capacity to support programming activities. All public programming must be designed carefully with site/museum staff to align with public health protocols.

All public programming must be free of charge.

Who can apply?

If you are a first-time applicant or have questions about your eligibility or your application, please contact the Strategic Programs Manager, Erika Hennebury at erika@torontoartscouncil.org.

- This grant program is open to professional artists, not-for-profit arts organizations or artist collectives operating on a not-for-profit basis.

- A professional artist is someone who has developed their skills through training and/or practice; is recognized as such by artists working in the same artistic field; actively practices his or her art; seeks payment for her/his work; and has a history of public presentation or exhibition.
- TAC recognizes that due to systemic barriers within the broader arts community (e.g. limited mainstream presentation opportunities for artists from equity-seeking communities) that some flexibility may be required in interpreting eligibility criteria to take into account equivalent professional experience and contexts. Potential applicants from equity-seeking communities are encouraged to discuss their eligibility with the Program Manager in advance of submitting an application.
- You may not apply as an individual and as a member of an organization or collective.
- TAC has two distinct funding envelopes. Applicants may be eligible to apply for one grant in each category per year, so long as they have no incomplete projects or outstanding final reports. The two funding envelopes include:
 1. Arts Discipline funding (e.g. discipline-specific project grants and operating grants in Dance, Visual Arts, etc...) and
 2. Strategic funding (e.g. Animating Historic Sites, Artists in the Library, Animating Toronto Parks etc...)

For Individual applicants:

- Individuals must be Canadian Citizens or Permanent Residents or have an application pending for Permanent Resident Status or be a Protected Person (approved refugee claimant). If requested, you must be able to provide documentation to verify this. (Grant recipients must have a Social Insurance Number.)
- Individuals must have been a resident of the City of Toronto for at least one year prior to the deadline, and live and work in Toronto for at least 8 months a year. A Post Office Box address cannot be used to meet the residency requirement.

For Organizations and Collectives:

- Organizations and collectives must be incorporated non-profit organizations or unincorporated collectives which operate on a non-profit basis. A collective is defined as two or more artists working together under a group name, either on a single project (ad hoc) or on an ongoing basis. For collectives of two artists, both must be City of Toronto residents. For collectives of more than two artists, the majority of members must be City of Toronto residents.
- Not-for-profit organizations that are not arts-based are eligible to apply to this grants program. Projects must include the collaborative involvement of professional artists with community members, as well as the payment of professional artist fees.
- Organizations and collectives must be located in the City of Toronto. A Post Office Box address cannot be used to meet this requirement.

This program does not fund:

- Activities open only to a subscriber or membership base.
- Undergraduate students.
- Commercial businesses and for-profit organizations.
- Costs related to equipment purchase, capital projects (capital assets such as vehicles, computers or cameras to be used beyond the duration of the project), fundraising projects, deficit reduction, publishing and archiving projects, awards and award ceremonies, projects conceived for competitive purposes, art therapy, academic research;

- Activities taking place outside of the City of Toronto (such as research, touring, travel, accommodations).
- Ongoing operating costs, such as permanent staff salaries and general administration of an organization. This program is not intended to support an organization or collective's ongoing activities;
- Schools that are part of Ontario's public or private education system;
- Educational and religious institutions, unless there is a clear separation in both programming and budget between their regular activities and their arts activities.

How do I apply?

Applicants are required to register and submit the application, including the required support material, on *TAC Grants Online* (<https://tac.smartsimple.ca>). **Applications must be submitted no later than 11:59 pm on the deadline date.** TAC does not accept applications by any other means of delivery. You will receive a confirmation email when your application is submitted. Check your spam/junk mail folder if it doesn't arrive in your in-box.

New applicants to the program are encouraged to speak with the Program Manager prior to submitting an application.

How do I find out more about Toronto History Museums and Evergreen Brick Works?

Applicants are advised to research [Toronto History Museums](#) and [Evergreen Brick Works](#) online. Applicants may also want to plan a drive-by or outdoor site visit on their own time. Please note that sites are not open to the public at the moment, and museum/EBW staff will not be offering site tours.

- **For Toronto History Museums:** please register for the Program Information Session on June 8 (see details on the website) to learn more about each of the available museums. Contact information for each of the museums can be found in appendices of the program guidelines. Applicants may also **submit their 500-word project overview along with any questions by email** to their museum/site representative to request feedback (either by phone or email) **at least two weeks in advance of the deadline.** Museum/site staff may be able to respond and offer some feedback on the feasibility and suitability of proposed projects, as well as offer other helpful comments, depending on availability and timing.
- **For Evergreen Brick Works:** please register for the Program Information Session on June 8 (see details on the website) to learn more about the Brick Works. Representatives from Evergreen will be present provide information on the Brick Works site, context and programming, and to answer questions. EBW staff will also be available to answer questions during the Zoom Drop-in on Friday, July 2 (see details on the website). Any additional questions can be directed to the TAC program manager.

Application Accessibility Support For Deaf Applicants and Applicants with Disabilities

Applicants who are Deaf or have a disability and need support to complete their grant applications can apply for funds to cover the costs of assistance from Application Support Service Providers. Up to \$500 is available per eligible applicant in each calendar year. Please contact your Grant Program Manager at least six weeks before the grant program deadline to determine eligibility, request application support funding, and to review the process for payment to be made to your Service Provider. Requests for application support require approval from the Grant Program Manager.

What support material do I need to prepare?

For the assessment process, support material is a critical component of the application. All applicants are required to submit examples (video, images, audio, and/or printed) of key project participants' recent work that are relevant to the project.

Please note: **Google Drive links will not be accepted due to privacy issues.**

Audio-visual support material must be submitted by providing a link to an external website where your work has already been uploaded, such as Vimeo, YouTube, your personal website, etc. Please provide the password or any other instructions required to access the file. Be sure to keep any links available until you receive your notification letter, i.e. do not change the password or permissions for the link.

Visual support material should be uploaded using JPEG or JPG file formats. The maximum file size is 2 MB. File resolution required for projection is between 72 and 150 DPI (or saved for “screen/monitor”).

Audio support material should be uploaded using audio files, the maximum file size is 200 MB and files are accepted in the following formats: AAC, MP3, and WMA. Be sure to allow sufficient time to upload support material to your application – do not wait to the last minute/hour of the submission deadline date.

Printed support material must be uploaded in PDF format.

All applicants submitting audio/visual support material must complete the appropriate information included in this application package.

How is my application assessed?

Grants are awarded on a competitive basis by a Grant Review Panel of practicing artists with input from representatives from partnering institutions. Panelists are selected on the basis of their familiarity with, and specialized expertise in, a broad spectrum of artistic styles/practices and their direct experience in the Toronto arts community. Grant review panels are composed to ensure equitable representation from TAC’s Equity Priority Groups as well as geographical communities.

The grant review panel assesses proposals according to the following criteria:

- Artistic merit.
- Extent to which the proposed project responds to or interprets the selected site or museum.
- Quality of experience the proposed activity will provide to site visitors and to the local community.
- Demonstrated ability of the applicant to carry out the project as outlined.
- Financial viability of the project, including adequate payment of artist fees.

Included in the [Equity Framework](#) is an **Equity Priority Policy**, which states that if there are multiple well-assessed applications of equal merit in an adjudication round but insufficient funds in the grants budget to support all deserving candidates, applications proposed by applicants that self-identify as belonging to one or more of Toronto Arts Council’s equity priority groups or that primarily involve or serve artists from these groups will be prioritized. Projects that involve local artists (or are proposed by artists with strong existing ties and partnerships with the local community) are prioritized in TAC’s geographically-specific Strategic Programs.

Project funding is recommended only at the discretion of the grant review panel. This is a competitive program. Applicants should be aware that meeting the general eligibility requirements does not guarantee that a grant will be recommended.

Decisions of the grant review panel are final.

As the peer assessors and the applications change with each deadline, peer assessor evaluation of relative artistic merit will also vary. Unsuccessful applicants may succeed with another grant review panel and are encouraged to reapply.

How and when do I find out the application results?

Applicants will be notified by email when the results are available, and will be able to log in to TAC Grants Online to receive their results. Notification will be received within three months of the deadline date. Results are not released over the telephone.

What if my project changes?

Grants may be used only for the purposes outlined in the application. Changes to the scale, activities and timeframe of the project must be reported promptly to TAC. In such cases, TAC may require full or partial repayment of the grant. Changes to project dates must be reported to the Grant Program Manager.

What do I do when I have completed the project?

Recipients are required to file a final report on their project. The final report is filled out and submitted online, just like the application. Future applications will not be accepted unless reports on previous funding have been received and approved by TAC.

What are the rules or requirements for this funding?

- Successful applicants will receive a Letter of Understanding. The Letter of Understanding will detail the terms and conditions of the funding. The Letter of Understanding must be signed and uploaded to TAC Grants Online before funding can be released. The Letter of Understanding also describes situations that would require grant repayment.
- Acknowledgement of a signed Letter of Agreement (LOA) with the relevant partner (Toronto History Museums or Evergreen Brick Works). The Letter of Agreement with the partner is to be signed in duplicate and one copy returned to the partnering institution, one copy is retained by the grant recipient. The grant recipient must acknowledge completion of the LOA process, along with submission of all grant requirements and conditions in order to receive the funding.
- Grant recipients will be required to attend an **Animating Historic Sites Orientation Session in January 2022** (date TBA).
- Submission of a Social Insurance Number will be required for Individual grant recipients only. Individual grant recipients will receive a T4A for the grant amount.
- Recipients of TAC Animating Historic Sites funding must acknowledge TAC's support, as well as the partner with logo recognition of both Toronto Arts Council **and** the partnering institution. Logo information will be provided in the grant notification letter from TAC.
- Toronto Arts Council has moved to electronic payments. If your application is approved, you will be required to enter the bank account information of the grant recipient that corresponds to the Applicant Name on your Notification Letter. Bank information is submitted along with your Letter of Understanding and other Notification Letter Requirements.
- The City of Toronto requires that all organizations and individuals adopt a policy of non-discrimination as a condition of receiving a grant from the City. All successful applicants will be required to submit a signed Declaration of Compliance with Anti-Harassment/Discrimination Legislation and City Policy. [A copy of the following City documents can be downloaded from TAC's website](#): Anti-Racism, Access and Equity Policy Guidelines, Hate Activity Policy and Procedures and Human Rights and Harassment Policy and Procedures.
- Grant recipients are required to send TAC information on any public performances or events presented in the context of their grant-supported projects. This information should be e-mailed to the Strategic Program Manager. Recipients may also be asked to provide information to the TAC Communications Manager.
- In addition to the aforementioned general conditions of funding, TAC reserves the right to place other conditions on the release of the grant (such as confirmation of venue, programming, other sources of funding, etc.). Any specific conditions will be contained in the Letter of Understanding.

Further questions

For further information on this program, contact Strategic Programs Manager **Erika Hennebury** at: 416-392-6802 ext. 219, erika@torontoartscouncil.org

APPENDIX A - City of Toronto's History Museums

GENERAL INFORMATION:

The Toronto History Museums are a collective of 10 museums owned and operated by the City of Toronto. Located throughout the city - from Etobicoke in the west to Scarborough in the east and from North York south to Lake Ontario - each of the ten museums interprets a specific time period in the past 200 years of Toronto's history. Through a wide range of programming, including talks, tours, educational programs and unique experiences, Toronto History Museums aims to provide spaces where the histories and stories of all Torontonians can be explored and is committed to addressing Reconciliation, decolonization and racial injustice through its programming and activities, for the benefit of both residents and visitors to Toronto.

We invite all applicants to review the below information for inspiration and consideration when developing project proposals.

Eligible sites:

Residency: Scarborough Museum, Montgomery's Inn

Programming: Gibson House, Montgomery's Inn, Spadina Museum, Scarborough Museum, or Todmorden Mills

TORONTO HISTORY MUSEUMS PROGRAMMING INFORMATION

Existing Programming

The Toronto History Museums are busy and vibrant community spaces that cumulatively attract approximately 350,000 visitors annually through varied programs and uses. High season is typically May through December with the expectation that both the outdoor grounds and indoor spaces will be animated through programs, clients and partners at various times. Museum staff are committed to working closely with artists to ensure that both project needs and site operational needs are met. Artists must discuss their proposed projects with the museums' Curators prior to submitting their proposals.

Typical museum programming may include:

- Daily general public tours of the museums both indoors and outdoors
- Daily school programs both indoors and outdoors
- Public programs and special events both indoors and outdoors
- Children's camp programs with dedicated spaces both indoors and outdoors for PA Days, March Break, and Monday through Friday throughout the summer
- Youth and public programs on Thursday evenings at specific museums
- Farmer's Market program indoors or outdoors
- Commercial photography and filming both indoors and outdoors
- Large-scale special events with partners occurring at various times of the year both indoors and outdoors
- Pre-booked community theatre performances and community artist exhibitions
- Weddings and other rentals both indoors and outdoors. Peak outdoor wedding season runs from June to September and is most frequent on the Spadina Museum grounds

ARTIST CONSIDERATIONS

Sustainable Principles

We highly encourage artists to consider the environment and ways they can promote or support sustainability within their project. From incorporating up-cycled, sustainably-sourced or salvaged materials, to using energy-efficient fabrication methods, to using only natural light in a performance, we encourage artists to use their creativity to program more sustainably while maintaining their level of artistic quality.

Space Usage

Please note that access to the City of Toronto History Museum spaces will be subject to scheduling considerations to accommodate existing programs and third party events. Please take the following into

consideration when formulating your proposal:

- **Outdoor space** may be limited based on season, location and activities onsite, including previously booked programs outlined above. Outdoor noise restrictions, including the prohibition of amplified sound, apply to some sites. Other outdoor restrictions may apply. The grounds of some sites may be accessed by the public after hours.
- **Exhibition/installation:** Details of outdoor exhibitions and installations will need to be developed in consultation with the museum staff to ensure it meets health and safety and building conservation requirements.

Additional Costs

After-hours use of space, rehearsal spaces, etc. are additional costs that are the responsibility of the artist. AV, event set-up, refreshments, etc. must all be discussed with museum staff in advance. Installations requiring daily activation (on & off) by museum staff may be subject to a charge of \$25/day. We encourage the use of approved appliance timers. Additional supervision, security or other staffing requirements of the artist will be the responsibility of the artists and must be arranged in close communication with the museum staff.

Productions & Opening events

Art openings and productions at the museums are intimate and unplugged. Museum staff can consult with artists to discuss the best options based on your vision and budget, and the impact of any public health guidelines.

Features subject to fees include:

- Opening event set-up, tear down and cleaning
- Event security
- Furniture rentals
- Table linens
- Staff supervision
- Additional museum staff (to be determined with Curator if this is required)

General Insurance Requirements (all sites):

Grant recipients will be required to secure, maintain and provide a Certificate of Insurance to City of Toronto Museum Services, showing comprehensive general liability insurance coverage with a \$2 million minimum limit of liability, adding the City of Toronto as additional insured.

TORONTO HISTORY MUSEUMS LOCATIONS:

Gibson House (North York) – available for Programming projects

Gibson House Museum is located in the cultural heart of North York, just steps away from Mel Lastman Square, the North York Centre Library and the Toronto Centre for the Arts. Through the themes of making a home and building community, the Gibson House builds on its immersive experience of a 19th century rural household and the legacy of David Gibson – surveyor, farmer and political reformer – to be a hub for the exploration of urban development issues and domestic arts. The museum site features a heritage vegetable garden and includes an exhibition gallery, meeting space and modern kitchen facilities in addition to the historic Gibson family home. The adjacent Gibson Park extends the museum's promotion of local heritage with the public art installation *100 Chains* by Stephen Cruise and the Gibson Heritage Mural.

Historical significance

The Gibson House Museum, a two-storey red brick Georgian Revival farmhouse located on land that was acquired by the Gibson family in 1829, reflects the prominent status of the Gibson family within the local community. The wood frame house David and Eliza Gibson lived in until 1837, was burned to the ground by the militia because of David's role in the Upper Canada Rebellion, forcing the family to flee to the United States. The building that now stands was constructed in 1851 after David was pardoned and the family returned to Willowdale. David and Eliza's son, Peter Silas Gibson took over the family home and lived here with his family until 1916. Gibson House is one of a small number of 19th century rural farmhouses that

survived the city's expansion and urban development of North York in the 20th century.

Contact: Elizabeth Nelson-Raffaele, Elizabeth.Nelson-Raffaele@toronto.ca , 416-395-7432

Montgomery's Inn (Etobicoke) - available for both Residency and Programming projects

Montgomery's Inn is building on its historic legacy as a 19th century hotel/tavern. In 2017-18 it underwent a major renovation to improve the site's entrance and accessibility. The Inn, which is bordered by park land, hosts a weekly Farmers Market and outdoor bake oven. The heart of the community is the part of Dundas Street West that services as the historic main street of the former Islington Village. A predominantly single-family home established residential area to the north contrasts with a huge high-rise development densely populated with new Canadians to the south.

Historic significance

Constructed in stages in the 1830s for the Irish immigrant Thomas Montgomery and his wife, Margaret (née Dawson), the Inn operated as a hotel, tavern, and family residence during Thomas' lifetime, and was subsequently used as a farmhouse, church, and a community hall until the mid-twentieth century. The Inn was an important stopping place for travelers and local patrons, providing food, drink, goods, overnight lodgings, and space for public events and meetings. Montgomery's Inn was once part of a larger property, traces of which survive on the modern landscape. The site comprises an extensive archaeological record that includes artefacts discovered during excavations in the twentieth century, and remnants of outbuildings, such as the barn and drive shed, that were removed by previous occupants.

Contact: Lauren McCallum, lauren.mccallum@toronto.ca, 416-394-8112

Scarborough Museum (Scarborough) - available for both Residency and Programming projects

Located in Toronto's inner suburbs, the Scarborough Museum is recognized nationally as a leader in youth and newcomer engagement. The Scarborough program recruits youth from local high schools to participate in museum programs such as day camps, live dramatic performances, photography projects, and oral histories.

Historic significance

Scarborough Museum was established in the hamlet of Bendale, part of the historic Thomson Settlement. This was the first permanent settlement in the township, and is recognized as a culturally significant district by the Ontario Heritage Trust. Located within a significant natural landscape, the area has attracted many human populations over time, including nomadic native groups who inhabited the area centuries before the arrival of European settlers. The Museum is located near the historic Highland Creek, and is also close to two notable Aboriginal archaeological sites: The Iroquoian (Haudenosaunee) Village at Birkdale Ravine to the west, and Tabor Hill Ossuary to the east.

Scarborough Museums welcomes open air summer programming from any arts discipline.

Contact: Elaine Kemp, Elaine.Kemp@toronto.ca , 416-397-7630

Spadina Museum: Historic House & Gardens (Midtown) - available for Programming projects

Spadina Museum interprets 1920s and 1930s Toronto through the lens of one family's experiences. This inter-war period was a time of great change in technology, society and the roles of women, and transformative global events like the First World War and the Great Depression.

Located on 6 acres in midtown Toronto, *Spadina's* grounds with beautiful gardens and historic trees are a popular destination for painters, photographers, and plant lovers. A self-guided landscape tour highlights the natural and human heritage of this property and area located on the Davenport escarpment.

Historical significance

Named for an Ojibwa word for hill or rise of land, the first *Spadina* was built by the Baldwin family in 1818. When James Austin acquired the property in 1866, the second Baldwin *Spadina* was demolished, leaving the foundation to be incorporated into the Austin *Spadina*. This house was renovated and enlarged by the second generation of Austins, who added a north addition in 1898 and a 3rd floor in 1912/1913. The property also contains an earlier Baldwin structure, formerly the stable and gardener's cottage; a working greenhouse; and a garage which also housed the chauffeur and his family. The Austin family members were involved with Consumer's Gas, the Dominion Bank, and many cultural and social organizations including The Canadian Women's Art Association of Toronto, The Toronto Symphony Orchestra, and the Lambton Golf and Country

Club.

Spadina Museum has a number of possible indoor programming spaces and features a large grounds, garden, and a beautiful surrounding landscape for open air programming. Availability may be limited due to commercial bookings, so please discuss your project with us before you begin your application.

Contact: Alexandra Kim, Alexandra.kim@toronto.ca, 416-338-3054

Todmorden Mills (Don Valley) - available for Programming projects

Todmorden Mills Heritage Site is the physical and interpretive gateway into the Lower Don Valley. Its programs form a key intersection between the arts, history and the natural world – a place to explore the interplay between nature and culture in the Don over the past 11,000 years. The site reveals the impact of industrialization and transportation on the valley and its river, as well as the importance of the valley floor as a place of settlement and work; it also speaks to ongoing community efforts to preserve heritage, restore nature and celebrate the valley.

Historical significance

The site consists of four *in situ* nineteenth-century buildings, including two residences, part of a brewery, and a paper mill that was renovated in the late twentieth century to accommodate a theatre and gallery. Additional site features include the historic Don River bridge, the brick road, the wildflower preserve, and a parking lot that was previously the site of a German prisoner-of-war camp during World War II.

Todmorden Mills is located near the Don River Valley, and features ample natural space, including a wildflower preserve. We welcome projects that engage with the land and surrounding landscape. Areas may be designated for land art projects, permanent outdoor installations, or other permanent or temporary works. We welcome applications by Indigenous artists, in particular.

Contact: Philip Cheong, Philip.cheong@toronto.ca, 416-396-2819

APPENDIX B – Evergreen Brick Works (EBW)

GENERAL INFORMATION:

Evergreen Brick Works is situated in the heart of Toronto's Don River Valley and the broader city-wide ravine system. It has been transformed from a series of deteriorating heritage buildings from the historic Don Valley Brick Works factory into a national showcase for green design and urban sustainability. Evergreen Brick Works is now an internationally-recognized cultural destination.

Evergreen is a national not for profit organization dedicated to making Cities Flourish. Since 1991, Evergreen has been working to facilitate change through convening, collaborating and catalyzing ideas into action. Based out of our facility at Evergreen Brick Works, we've been running a series of programs with an emphasis on healthy urban environments in our schools, public spaces, housing, transit systems and communities themselves. Evergreen's values are connection, innovation and sustainability, and we ensure that these are integral and highlighted in all of the projects and programs we work on.

EVERGREEN BRICK WORKS PROGRAMMING

Evergreen provides a diversity of engaging year-round public programming virtually and onsite while following Covid-19 safety guidelines.

Indoor/Outdoor Farmers' Market

Evergreen's Farmers' Market is the longest-running program at the Brick Works site, having started in 2007. The Market runs year-round and offers a wide variety of local and seasonal foods.

Sunday Artisan Market

The Sunday Market runs in the summer months and has a focus on local makers and artisans.

*hours pending Covid-19 guidelines

Festivals and Celebrations

Evergreen Brick Works hosts multiple festivals and celebrations throughout the year, and seasonal partnered events such as Winter Village and Summer Wednesdays. For more information on specific festivals and celebrations, please visit our website (evergreen.ca) or attend our information session.

*all events are pending Covid-19 guidelines

Active Living

Active Living includes a busy year-round calendar of skating, biking, guided walks, yoga and hikes, and encourages people of all abilities to participate in lessons in skating, biking and bike repairs. Programming takes place on site, as well as at the Gateway Bike Hub in Thorncliffe + Flemingdon Park, offering, DIY mechanics, Learn to Ride sessions, guided ravine rides and bike giveaway days.

*currently this program is running virtually and through appointment only due to ongoing restrictions.

Educational Programming

Children and youth programs are broad and varied, encompassing day camps, kids' clubs, weekend nature play and youth events. Children's programs engage in hands-on, sensory and active play, and offers learning opportunities through creativity and direct contact with nature for an integrated, place-based experience. Children's programs utilize many locations within the immediate valley, but are all grounded in the Children's Garden onsite.

*in-person programming pending public health guidelines.

Urban Agriculture and Stewardship

Programming encourages learning, sharing and exploring new approaches to growing food and maintaining native plants. Onsite, we demonstrate a range of food growing approaches including greenhouse, raised beds, compost, container gardening, etc. Food grown onsite is both shared with volunteers, the community and supports program.

Public Art Program

Evergreen's Art Program engages residents of and visitors to Toronto with the Evergreen Brick Works site and surrounding ravine system via a series of site-responsive art projects with established and emerging contemporary artists. The Evergreen approach to art is multi-pronged, inviting artists to activate underutilized sites, collaborate with Evergreen's programs, partners and visitors, and tell the stories of site, the city and the surrounding river valley. For the past five years, Evergreen's public art program has engaged critical questions surrounding the urban landscape and the public realm, the future of cities, sustainability, Indigenous land relationships and connections between natural and built environments

ARTIST CONSIDERATIONS

Sustainable Principles

As a space used to showcase our national sustainability initiatives, we highly encourage artists to consider the environment and ways they can promote or support sustainability within their project. From incorporating up-cycled, sustainably-sourced or salvaged materials, to using energy-efficient fabrication methods, to using only natural light in a performance, we encourage artists to use their creativity to program more sustainably while maintaining their level of artistic quality.

Space Usage

Please note that access to public spaces onsite will be subject to scheduling considerations to accommodate existing programs, third party events and Covid-19 regulations

- **Access to studio space:** space will be dependent on the needs of artist in residence. Evergreen will work with artist(s) to help identify a space that supports their needs, within reason.
- **Indoor spaces** have limited availability based on season and activities onsite, including the Indoor Saturday Farmers Market.
- **Outdoor space** is limited to the industrial pad (the land on which the Brick Works buildings sit) and does not include the adjacent parklands (Don River Valley Park and Don Valley Brick Works Park).
- **Storage space** is extremely limited. If your work requires storage, please take this into consideration when formulating your proposal.
- **Public space** at Evergreen Brick Works are used by a variety of visitors, tenants, and staff for public programming, as well as third-party events.
- **Heritage Buildings.** No artwork, performance or installation can endanger building or heritage elements, the natural environment or ecosystem. Only a select number of walls are available for public art/ engagement installations and must go through an approval process. Please keep this in mind and be flexible on location.

Additional Costs

After-hours use of space, rehearsal spaces, etc. are additional costs that are the responsibility of the artist. AV, event set-up, refreshments, etc. must all be discussed with Evergreen staff in advance, in order to connect with approved suppliers and factor in costs before the grant application is made.

Installations requiring daily activation (on & off) by Evergreen staff will be subject to a charge. We encourage the use of approved appliance timers. Additional supervision or requirements of the artist will be subject to additional fees.

Productions & Opening events

Art openings and productions are scalable at our site from an intimate, unplugged artist talk to a professionally staged performance in our unique venues (and everything in between). Evergreen staff can consult with artists to discuss the best options based on your vision and budget. All pending public health guidelines.

Features subject to fees include:

- Event set-up, tear down and cleaning
- Event security

- Easels, rentals, and décor (including water glasses and dispensers)
- Table linens & draping
- Weekend or prime dates (pending availability)
- Catering

Flooding

Evergreen Brick Works is located within a flood plain on the Don River. There is always a likelihood of both nuisance and severe flooding on the premises. Evergreen requires all artists programming or exhibiting onsite to create a basic flood mitigation plan in collaboration with staff in advance of their activities.

Any damage or cost associated with evacuations and/or flood events to equipment, installations, systems, facilities and all other goods and work is the responsibility and sole risk of the artist, and not Evergreen, TRCA or the City.

Insurance Requirements

All grant recipients are required to provide their own Commercial General Liability Insurance and are encouraged to also insure any artworks/belongings/events associated with their project while onsite. CGL should provide coverage against all claims for personal injury, bodily injury, including injury resulting in death, and property damage with an inclusive limit of not less than \$2 million (CAD) per occurrence. The policy should name Evergreen and Evergreen employees as additional insured with a copy forwarded in advance of the project activities onsite.

For more information:

Please register for the information session (see TAC Animating Historic Sites landing page for details and registration). TAC and EBW will also host a Zoom drop-in on Friday, July 2, 1-2:30pm (registration on TAC Animating Historic Sites landing page). Please direct any questions to TAC Strategic Programs Manager, Erika Hennebury, erika@torontoartscouncil.org.